

		Department Widcombe-in-the-Moor Primary School	Academy Risk Assessment	RAA01
		Name and Address of Academy Widcombe-in-the-Moor Primary School, Widcombe, Newton Abbot, TQ13 7TB		
Person(s)/Group at Risk Key worker pupils, vulnerable pupils, staff and parents returning to school after lockdown on 5th January 2021		Initial Assessment Review X January 2021 Following Incident for return to school Jan		
Activity/Task/Process/Equipment January 2021 – review based on return to school post-Christmas. Return to school risk assessment – based on the principles and guidance contained within DfE Guidance, latest: Guidance for Full Opening: Link: www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools Guidance for EYFS (2 July 2020) to be followed: https://www.gov.uk/government/publications/coronavirus-covid-19-early-years-and-childcare-closures/coronavirus-covid-19-early-years-and-childcare-closures <i>This document is to remain under constant review due to the fast-changing nature of DfE / Government guidance in response to the challenges posed by Covid-19.</i>		Date of this Assessment Assessor(s) Des Stokes <i>Reviewed and updated following Gov guidance and DCC advice re: RA</i> -Original RA for 1st June return: 31.5.2020 -Followed by first review & subsequent updates: 19.6.20. 13.7.20 14.9.20 4.1.21		
Significant Hazard and possible Outcomes/injuries	Control Measures in Place		Are any additional measures or actions required? (if yes put on the Action Plan)	
			Yes	No
Is government advice being regularly accessed, assessed, recorded and applied?	<ul style="list-style-type: none"> E.G DfE advice is checked daily. risk assessment is a live document and will be changed according to latest guidance. New date will be applied and RA will be sent to all staff after any alteration changes are reviewed by senior leadership (sent to CEO) Trustees interrogate risk assessments 			X
Staff Training: using and monitoring new	<ul style="list-style-type: none"> Training of all staff via briefing prior to start on 4.9.20– included contents of the RA, First RA, Fire policy & procedures, alternative layouts, use of PPE, location of designated space for suspected cases. 			X 4.9.20 4.1.21.

practices to reduce risk of COVID19 transmission	<ul style="list-style-type: none"> • Use of PPE: Donning & Doffing guidance given to all staff & discussed at debrief. (discussed on 1.6.20 and again in September 2020. Again Nov 2020.) • Academy Heads /senior teachers to monitor arrangements throughout the day and make remedial actions where needed. • Ensure there are opportunities for all staff to raise concerns / make suggestions~ via briefings • Ensure bins for tissues are emptied throughout the day. Follow guidance on disposal of waste ~ lunch time staff to empty bins • Lidded bins bought • https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe#how-should-ppe-and-face-coverings-be-disposed-of 		
Social distancing & reducing risk of transmission			
Parents gathering & not social distancing	<ul style="list-style-type: none"> • No additional adults, ie parents (and other school visitors) allowed access to school building to reduce infection transmission unless by appointment wearing a mask. • Parents' drop-off and pick-up protocols in place that minimise adult to adult contact – not allowed on site. Head and staff make clear to parents that they cannot gather at entrance gates or doors or enter the site (unless they have a pre-arranged appointment, which should be conducted safely) • School has informed parents that if their child needs to be accompanied to school only one parent should attend • Staggered starts and end to each day to avoid overcrowding. <p>START OF DAY</p> <ul style="list-style-type: none"> • Staggered start time to the school day and different gates • Parents, children and staff will be asked to engage with education resources such as e-bug and PHE schools resources found on the following link. This was in letters sent prior to September start and on website 'covid page', along with other links. <p>https://e-bug.eu/</p>		X

Overcrowding in classrooms and corridors	<ul style="list-style-type: none"> • Children are grouped into three bubbles for day-to-day operations (Webburn, Lower Dart & Upper Dart). Contact between these bubbles to be limited by staggered timetabling and spaces used. • Desks forward facing and arranged so that face to face seating is avoided. This will not always apply to Webburn Class. • Classrooms set up where possible to ensure access to outside space and their age appropriate equipment and resources, whilst preventing mixing with other bubbles. • Removal of some furniture has been required to enable this. PE kit to be worn all day on PE day to reduce bags. • Reduce movement around the school using staggered timetabling and spaces, appropriate timetabled selection of classroom or other outdoor learning environments. • Assemblies to take place in own classrooms 		X
Bubbles mixing during break times / lunchtimes	PLAYGROUND & OUTDOOR AREAS (for use by all) <ul style="list-style-type: none"> • Children will be encouraged to maintain distance between themselves and other bubbles but we recognise that this will be a challenge. Playground split into separate zones • Appropriate supervision is in place. • Different playground locations are used by different bubbles at different times because we have space to do so (Nature area, big playground, bottom playground) • Staggered lunch time timetable is in place • Tables to be cleaned down at the end of each sitting by meal time assistants 		X
Staff social distancing Staff measures to reduce contact and transmission Covid-19. New variant of the Covid-19 virus.	The new variant may present an increased risk amongst children and young people who present as - asymptomatic. <i>Close contact means (PHE definition of 'close contact'):</i> <ul style="list-style-type: none"> • <i>direct close contacts - face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin)</i> • <i>proximity contacts - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual</i> 		X

	<ul style="list-style-type: none"> <i>travelling in a small vehicle, like a car, with an infected person</i> <p>The following mitigations will help to reduce staff and pupil absences, including when/if there are cases within the school:</p> <ul style="list-style-type: none"> Staff should maintain Public health guidance of 2m distance wherever possible. If reduced to 1m as long as mitigations are in place, e.g. not face to face The priority is always to try to maintain 2m social distancing, but where this cannot be achieved, regular hand washing/cleaning and good respiratory hygiene are also held at important for both staff and pupils. Chairs removed from staff room to ensure distance. To be spaced 2-metres apart. Masks to be worn by staff (and parents) on the school gates. Work as three bubbles as far as possible. Extra hygiene measures to be used if staff cross bubbles. Staff meetings will be held in a large, well ventilated space or online. <i>Good hygiene at all times - regular cleaning regimes throughout the day (of hands and of hard surfaces/ high use touch points), catch it bin it kill it message. Hands, face, space.</i> 		
Premises related matters			
Changes to building use being safe for pupils & staff – social distancing markers for toilet use	<ul style="list-style-type: none"> Children made aware of social distancing Toilet use is monitored so that teachers only allow one pupil at a time to go and to ensure that hand hygiene is in place (we can ensure that only one child from each class goes to the toilet at a time during lessons and will need older children to act responsibly and wait outside before going into the toilet) children continue to have lessons and reminders in handwashing to ensure they are fully aware of how to maintain best hygiene Staff to use the staff toilet Toilets will need to be cleaned regularly (at least daily). Anti-bac spray available between cleans. Pupils must be encouraged to clean their hands thoroughly after using the toilet. <p>Other spaces</p>		X

	<ul style="list-style-type: none"> • Lunch service will be delivered from the kitchen hatch to pupils in the dining hall. Sanitise between serving to each bubble. • Children will eat in the hall at allocated seats. Own spaces will ensure groups remain distanced from each other. • Appropriate timetabling and support staff in place to allow lunch time break for all staff. 		
H&S	<ul style="list-style-type: none"> • All health and safety compliance checks have been undertaken before opening: Health and safety check undertaken of the premises/facilities and building compliance, especially after school has been closed, e.g. <ul style="list-style-type: none"> · Water treatments incl legionella · Fire alarm testing · Repairs · Grass cutting · PAT testing · Fridges and freezers · Boiler/ heating servicing · Internet service 		X
Fire procedures	<ul style="list-style-type: none"> • Reviewed the fire risk assessment taking into consideration any changes made to the layout, and the impact this may have on fire evacuation and escape routes. Communicated all changes to staff • Testing and monitoring regimes are in place for fire detection and alarm systems, fire extinguishers and that any interim arrangements (such as doors propped open where necessary to reduce hand contact), are managed so that they do not compromise fire protection (and security) measures. • Review required fire evacuation routes and assembly points to ensure that social distancing guidelines are being met. • Fire drill to be held in the first week of each half term. 		X
Ventilation	<ul style="list-style-type: none"> • Open windows and prop doors open, where safe to do so (bearing in mind fire safety, security and safeguarding). • During colder months, retain some ventilation and widen windows/doors at break times. 		X
Management of	<ul style="list-style-type: none"> • Ensure bins for tissues are emptied throughout the day. 		X

waste	<ul style="list-style-type: none"> Follow Guidance on disposal of PPE waste (such as used fluid resistant masks) https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe#how-should-ppe-and-face-coverings-be-disposed-of 		
Management of incoming goods	<ul style="list-style-type: none"> Administrator to manage supplies coming into the school, taking into consideration social distancing and hygiene measures. Drop-off point in reception area outside office – one person(the administrator) controls the process Administrator uses anti-bac between visits. 		X
School owned outdoor play equipment	<ul style="list-style-type: none"> Use of climbing frame will not be allowed as cleaning is difficult to maintain between groups Play equipment can be used and will be kept in classrooms during the day to avoid being used by other Bubbles and are then to hand in for cleaning at the end of the day, or 72 hour rotation. 		X
Catering staff are operating in a safe environment	<p>Catering staff to follow the relevant aspects of government guidance for food premises: https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/restaurants-offering-takeaway-or-delivery</p>		X
Home / school resources	<p>HOME / SCHOOL resources:</p> <ul style="list-style-type: none"> Children / parents have been asked to limit the amount of equipment they bring into school each day, to essentials. Children will not bring in pens/pencils/rulers/rubber etc. School will provide for individuals In YR/Y1 there will be shared resources for use of all children that will be cleaned at regular points during the day. Any reading books being returned go into a 'returns box'. Books will be stored for a minimum of 72 hours before being returned to the book shelves for general use again. Staff have their own resources they don't share. Staff timetable regular cleaning of shared resources & hard surfaces during the day. Suggest break & lunch times & end of day as suitable points. 		X

First aid, illness & PPE	<ul style="list-style-type: none"> • First aid box in each class and central space with PPE for administering first aid. • First Aid risk – Trust systems in place to ensure adequate numbers of first aid and PFA trained staff in school. Communication of first aid arrangements during weekly TEAM staff meetings. • Approach to confirmed/suspected COVID19 cases in place: during school day • Staff member attached to class will take action: First aid area for an ill child will be in the staff room. Staff to ensure ventilation by opening window & door • If a child, young person or other learner becomes unwell with symptoms of coronavirus while in their setting and needs direct personal care until they can return home a face mask should be worn by the supervising adult if a distance of 2 meters cannot be maintained. If contact with the child or young person is necessary, then gloves, an apron and a face mask should be worn by the supervising adult. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn Ensuring that fluid resistant face masks are available for all schools and that a supply is maintained. • Cleaning procedure in place should this occur. (Remove throw or wash at 60 degrees. Wipe down plastic chair with disinfectant solution. Ensure deep clean of area by cleaning contractors. • Arrangements for informing parent community in place (Letter to all parents of set group after making contact with Nicky Dunford to discuss all details. Letter format already in place for use in such emergencies) • PPE is available for all staff should they need it: masks, gloves and aprons. • PPE : masks, gloves and aprons is available to staff who administer first aid. • PPE : masks, gloves and aprons is available to staff who may need to care for an ill child whilst waiting for parents to come and pick up. • First aid room for normal 'bumps and scrapes' is our normal first aid room. 		X
BREACHES	BREACHES Approach to potential breaches of social distancing in place, including in the case of repeat or deliberate breaches: <ul style="list-style-type: none"> • Handwashing • Cleaning Academy Head to have/give/put in place		X

	<ul style="list-style-type: none"> • Conversations with parents • Regular reminders given; posters in all classrooms + workspaces. • Risks assessments around students who might struggle to follow expectations • Keep a log of contact beyond 15 minutes of less than 1m+ for adults/staff, f2f. • Contact Shaun Bellamy for any cleaner issues. 		
Cleaning and reducing contamination			
Contaminated surfaces spreading virus	<ul style="list-style-type: none"> • Classroom based resources such as sports, art and science equipment can be used and shared minimising as far as possible to within bubbles. Such resources should be cleaned frequently and meticulously and always between bubbles or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different bubbles. • School will follow government cleaning guidance if a someone becomes ill with suspected COVID-19 at the setting https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe 		X
Cleaning	<ul style="list-style-type: none"> • Deep clean took place during summer holidays • An enhanced, thorough, daily cleaning schedule has been agreed between business manager and cleaning contractor • removed soft furnishings, soft toys and toys that are hard to clean from all classrooms (such as those with intricate parts) • Adequate cleaning supplies in place and longer-term arrangement for cleaning at set times during the school day (break points) 		X
Shared resources and equipment increasing spread	<ul style="list-style-type: none"> • Prevent the sharing of stationery and other equipment where possible • Children to have own stationary/ equipment in their personal trays • Suitable procedures in place for managing access to items of 'heavy use' such a photocopiers to maintain social distancing • Staff have own stationery they don't share. 		X

<p>Sufficient handwashing facilities for staff and pupils and time to do complete hygiene routines</p> <p>Teach children to wash hands</p>	<ul style="list-style-type: none"> • Sinks available in all classroom, also we provide supervised access to hand sanitiser in classrooms. • Planned regular access to facilities throughout the day. • Ensured enough hand wash and sanitiser available based on what we have learned from usage to date. • Frequent hand cleaning as part of normal routine. Staggered breaks allow regular access to handwashing facilities through the day. • Build routines into behaviour expectations and school culture~ via PSHE, ebug and daily expectations. • Review the guidance on hand cleaning and introduce handwashing songs for younger children. Ensure that help is available for children and young people who have trouble cleaning their hands independently. See guidance and resources available at e Bug. • Consider risks around ingestion of sanitiser and where this is a risk substitute for skin friendly sanitiser wipes for young children / those with complex needs. • Hand sanitiser will be available in each class • Children told to clean their hands on arrival at school, before and after eating, and after sneezing or coughing • Staff will encourage children not to touch their mouth, eyes and nose • Staff and pupils will be regularly supervised and checked to ensure they are complying with hygiene rules and the use of PPE. SMP to do this. 		X
Good respiratory hygiene	<ul style="list-style-type: none"> • Promote 'catch it, bin it, kill it' ensuring that enough tissues and bins are available. • Support should be provided for young children and those with complex needs, particularly where children spit / use saliva. In such cases this should be considered within the pupil's individual risk assessment. • Ensures bins are regularly emptied (min daily) 		X
Classroom organisation and infection controls	<ul style="list-style-type: none"> • All classroom will be well ventilated using natural ventilation (opening windows & prop doors open to the outside areas) this limits use of door handles and aids ventilation • Lessons will also take place outside. These will be carefully timetabled to ensure distancing of groups in school 		X

Staff issues			
Staff measures to reduce contact and transmission	<p><i>When assessing the return to full opening in September the following section of the DfE guidance must be followed: https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#section-1-public-health-advice-to-minimise-coronavirus-covid-19-risks</i></p> <p><i>Where this cannot be met, then the school must record why and what other control measures they will adopt.</i></p> <ul style="list-style-type: none"> <i>All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the school timetable.</i> <i>Where staff need to move between classes and year groups, they should try and keep their distance from pupils and other staff as much as they can, ideally 2 metres from other adults and should avoid close face to face contact and minimise time spent within 1 metre of anyone.</i> <i>When considering the return of non-teaching staff school leaders should recognise the wider government policy that staff who can work from home should do so and apply this where feasible (e.g. in administrative roles).</i> 		x
Managing supply teachers, visitors, contractors and other temporary visiting staff.	<ul style="list-style-type: none"> Supply teachers, peripatetic teachers and/or other temporary staff can move between schools. Peripatetic music tutorage has now resumed. Side-by-side, in a well ventilated space (library with the doors open) Peripatetic teachers to wear masks as they move around school They should ensure they minimise contact and maintain as much distance as possible from other staff. Specialists, therapists, clinicians and other support staff for pupils with SEND should provide interventions as usual - online where possible. School will manage other visitors to the site, such as contractors, and ensure site guidance on physical distancing and hygiene is explained to visitors on or before arrival – via front door/office, sanitise on entry, wear a mask. No contact with children or staff beyond main office. Where visits can happen outside of school hours, they should. A record should be kept of all visitors – using our Trust log form. It is important that staff who are managing supply teachers, visitors, contractors and other temporary visiting staff are conversant with Social Distancing and 		x

	hygiene protocols within the school.		
Insufficient staff capacity to deal with increased numbers of pupils - Shortage of teachers to maintain staff to pupil ratios	<p>If there are any shortages of teachers to teach the number of classes, appropriately trained teaching assistants can be allocated to lead a group, working under the direction of a teacher.</p> <p>Careful planning of the year groups/classes (bubbles) should be undertaken based on staff availability.</p> <p>Supply teachers and other peripatetic staff can be engaged where necessary. See 'school Workforce' section of the DfE guidance: https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#section-1-public-health-advice-to-minimise-coronavirus-covid-19-risks</p>		x
Anxiety levels of staff and community causing breakdown in staffing ratios, compromising group sizes.	<ul style="list-style-type: none"> • Talk to staff about (and/or put in writing) the plans (for example, safety measures, timetable changes and staggered arrival and departure times), including a discussion on whether training would be helpful. • If appropriate, seek GP or occupational health advice. • Possible referral to the Trust ITH for support. • Regular check-ins by Head. • 		x
Staff understanding of new changes – safe practice at work & in classroom. Teaching in a safe environment	<ul style="list-style-type: none"> • Talk to staff about the plans (for example, safety measures, timetable changes and staggered arrival and departure times), including discussing whether training would be helpful. • Invitations to staff meeting risk assessment reviews/updates 		x

Accessing testing arrangements are clear for all staff	<ul style="list-style-type: none"> Guidance about testing, including the NHS 'Test and Trace' service, is available via this link https://inside.devon.gov.uk/task/guidance-for-dealing-with-coronavirus-covid-19/essential-worker-testing/ 		x
Conditions for use of fluid resistant face mask and other equipment when dealing with a symptomatic child are clear and understood by staff.	<ul style="list-style-type: none"> If a child, young person or other learner becomes unwell with symptoms of coronavirus while in their setting and needs direct personal care until they can return home, a face mask/PPE should be worn by the supervising adult if a distance of 2 meters cannot be maintained. Complete set PPE available in school for such times PPE donning instructions up in 1st aid space and staffroom Covid early outbreak management guidance read by Head. 		
Assessment of all staff, including high risk staff with vulnerable / shielding family member, underlying health conditions or other risk factors	<ul style="list-style-type: none"> Staff deemed to be clinically extremely vulnerable and clinically vulnerable can return to school in the Autumn term subject to school leaders confirmation that the school is 'covid-secure', i.e. that every reasonable step has been taken to ensure the safety of children, staff, premises and community and that the full measures as provided in the DfE guidance have been applied. 		x
Staff use of PPE Use of PPE Lack of understanding	<ul style="list-style-type: none"> If any pupil coming into school whose care routinely already involves the use of PPE due to their intimate care needs this will continue in the same way. Follow guidance https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe Guidance on the appropriate selection and use of PPE from DCC can be found here: http://devon.cc/ppe Adequate training / briefing on use and safe disposal of PPE Follow guidance on putting on and taking off standard PPE 		x

	https://www.gov.uk/government/publications/covid-19-personal-protective-equipment-use-for-non-aerosol-generating-procedures and above guidance on use in education settings.		
Dealing with suspected and confirmed case/cases and outbreak.	<ul style="list-style-type: none"> • Trust level procedure in place for suspected cases of COVID 19 • Letter template available for use • If we have any infection control concerns or questions, call the South West Health Protection Team on 0300 303 8162. • If the matter is not urgent we can also email swhpt@phe.gov.uk. Devon County Council's Local Outbreak Management Plan (LOMP) is available here: https://www.devon.gov.uk/coronavirus-advice-in-devon/lomp/. • IF A SUSPECTED OR CONFIRMED CASE IN SCHOOL ALWAYS Contact your local Health Protection Team on 0300 303 8162 or swhpt@phe.gov.uk and inform the local authority by emailing educate.schoolspriorityalerts-mailbox@devon.gov.uk . If there is a complex situation or an outbreak is declared in your setting, you may be asked to join an Outbreak Control Team or Local Incident Management Team Meeting. School should up-date the Schools Emergency Plan to incorporate the above links. 		x
Pupil related issues			
Vulnerable groups who are clinically, extremely vulnerable.	<ul style="list-style-type: none"> • Shielding advice for all adults and children will pause on 1 August meaning that even the small number of pupils who will remain on the shielded patient list can also return to school, as can those who have family members who are shielding. • Covid-19 shielding guidance from the Royal College of Paediatrics for children and young persons should be followed, and those under the care of a specialist encouraged to discuss their return to school. • Any additional temporary recommendations received from local health agencies due to localised higher rates of transmission should be implemented as required. 		x
Children with EHCP, other vulnerable pupils	<ul style="list-style-type: none"> • If necessary a risk assessment should be completed before attendance. • Staff identify any pupils who may need additional TLC/support/intervention on our return. RA to be done if necessary. 		x

School Uniform	<ul style="list-style-type: none"> • Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal. 		x
Pupils unable to follow guidance	<ul style="list-style-type: none"> • Some pupils will need additional support to follow these measures. 1:1 support will be given if necessary, as needed. • Behaviour policy reviewed. 		x
Pupils equipment	<ul style="list-style-type: none"> • Pupils to limit the amount of equipment they bring into school each day, to essentials • For individual and very frequently used equipment, such as pencils and pens, it is recommended that staff and pupils have their own items that are not shared • PE kit to be worn all day on PE days so no bags required. 		x
Member of a class becoming unwell with COVID-19	<ul style="list-style-type: none"> • If a child is awaiting collection, they will remain in the staff room with adult supervision (PPE worn) • The window and door will be opened for ventilation. This area is at least 2 metres away from other people. School will communicate intentions to staff. Ensure suitable PPE (including fluid resistant face mask) is available at this location. 		x

Safeguarding all pupils	<ul style="list-style-type: none"> • Our behaviour policies have been updated to reflect the new rules and routines necessary to reduce risk in our setting. This has been communicated to staff and parents. • Playground is secure. • The front door remains locked during school hours, buzzer entry only. <p>Safeguarding lead info is available to all staff: Des Stokes 01364 621261/ 07817339992</p> <p>Should the above be unavailable for any reason, please contact one of the other DSL's within our Trust:- Bearnese – Dan Turner 01626 353980 Broadhempston: Jill Ryder 01803 812689 Cheriton Bishop – Alex Waterman 01647 24817 Diptford – Lizzie Lethbridge Drakes - Pete Halford 01395 443871 Harbertonford – Anne Burns 01803 732352 Hennock – Vic Pooler 01626 833233 Ilsington - Sam McCarthy-Patmore 01364 661208 Landscope - Jill Ryder 01803 762656 Otterton - Pete Halford 01395 568326 Stoke Gabriel – Alice Eeles 01803 782469 Tedburn St Mary – Andy Keay 01647 61338 Yeoford – Alex Waterman 01363 84234 Devon County Council Local Authority Designated Officer (LADO) can be reached on 01392 384964.</p>		X
Transport			
Travel to school and provision of safe school transport:	<ul style="list-style-type: none"> • Consider school transport arrangements and where possible encourage parents and children and young people to walk or cycle to school where possible. • Liaise with School Transport Team where further consideration needs to be given to taxi and escort services. 		X
Curriculum			
Planned return to normal curriculum in all subjects by Summer Term	<ul style="list-style-type: none"> • Substantial modification to the curriculum may be needed at the start of the year, so teaching time should be prioritised to address significant gaps in pupils' knowledge with the aim of returning to the school's normal curriculum content by no later than summer term 2021. 		X

2021			
Suspension of some subjects for some pupils in exceptional circumstances.	<ul style="list-style-type: none"> • We will be able to show that this is in the best the interests of our pupils and this should be subject to discussion with parents during the autumn term, as appropriate. Minimal and individualised. • We will have a coherent plan for returning to their normal curriculum for all pupils by the summer term 2021. • Enabled to teach from a distance using E-schools and/or Teams. 		x
Music activities	<ul style="list-style-type: none"> • Distancing in place <u>when singing</u>, limiting group sizes (class size), positioning pupils back-to-back or side-to-side. • Children will not share instruments, good ventilation when taking part in any music lesson. • Singing, wind and brass playing should not take place in larger groups such as school choirs and ensembles, or school assemblies. Check further detailed DfE guidance prior to bringing ensemble back in – na currently. 		x
Physical activity in schools	<ul style="list-style-type: none"> • Pupils should be kept in consistent groups (bubbles) as far as possible, sports equipment thoroughly cleaned between each use by different individual groups, and contact sports avoided. • PE teacher to ensure distance and sanitise between groups (person and equipment) • Separate PE RA in place – Trust-wide • Outdoor sports should be prioritised where possible, and large indoor spaces used where it is not, maximising distancing between pupils and paying scrupulous attention to cleaning and hygiene. This is particularly important in a sports setting because of the way in which people breathe during exercise. • External facilities can also be used in line with government guidance for the use of, and travel to and from, those facilities. • guidance on the phased return of sport and recreation and guidance from Sport England for grass root sport advice from organisations such as the Association for Physical Education and the Youth Sport Trust • Activities such as daily miles, making break times and lessons active and encouraging active travel help enable pupils to be physically active while 		x

	encouraging physical distancing.		
Educational visits	<ul style="list-style-type: none"> • All educational visits should be planned and risk assessed following the usual school procedures and taking into consideration the Covid-19 DfE travel guidance for educational settings • For additional information check with EVOLVE guidance on website. • Evolve updates received by EVC via the Evolve system. 		x
Groups of children mixing resulting in risk of more widespread transmission	<ul style="list-style-type: none"> • Children should be in consistent groups (Bubbles) who do not mix. • Whatever the size of the group, they should be kept apart from other groups where possible and older children should be encouraged to keep their distance within groups, as far as possible. 		x
Communications with parents & others			
Communications to parents and staff	<ul style="list-style-type: none"> • Regular communications in place – newsletters and additional letters • eSchools and/or Teams used for individual classes/teachers. 		x
Pupils and families anxious about return	<ul style="list-style-type: none"> • Support in place to address concerns and communications with parents on measures in place to reduce anxiety. • Clear messaging on expectations for attendance and identification of those who may be disengaged, disadvantaged or vulnerable and where catch up funding may need to be applied. • IIH support available within Trust • Regular communication 		x
Parent aggression due to anxiety and stress	<ul style="list-style-type: none"> • Tell parents their allocated drop off and collection times and the process for doing so, including protocols for minimising adult to adult contact (for example, which entrance to use) to reduce anxiety 		x
Oversight of the governing body & Trustees			
Lack of governor oversight during the COVID-19 crisis leads to the school failing to meet statutory requirements	<ul style="list-style-type: none"> • The governing body & Trustees continue to meet regularly via online platforms. • The governing body & Trustee agendas are structured to ensure all statutory requirements are discussed and school leaders are held to account for their implementation. 		x

Assessor's Recommendations - Additional Control Measures or Actions		
List Actions / Additional Control Measures	Date action to be carried out	Person Responsible
<p>Share this RA with all staff – via email and in staffroom.</p> <ul style="list-style-type: none"> 4.1.21 school has moved to one bubble for key worker and vulnerable pupils Parents and staff asked to wear a mask as of 4.1.21 for drop off/pick up. 12.1.21 Masks to be worn by all school staff in communal areas 4.1.21- Peripatetic teachers asked not to come in to school 4.1.21 to reduce parent anxiety, parent letter sent from CEO 4.1.21- Attendance letter sent to any parents unsure of whether to send their children back 6.1.21 Teaching moved to remote learning using E-schools and/or Teams for those children not in school 	<p>Document emailed on 14.1.21</p>	
<p>Place on school website to keep all parents fully informed</p>	<p>14.1.21</p>	

D. Shy

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Updated Jan 2021

The outcome of this assessment should be shared with the relevant staff
A copy of the completed assessment to be kept on file and copied to the Health & Safety Co-ordinator